# WATERWAY maNAGEMENT TWINNING PROGRAM

# application form- mentee

*A ship is safe in a harbor, but that is not what a ship is for*

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| CONTACT DETAILS |
| Name |  |
| Group or Organisation |  |
| Role |  |
| Email |  |
| Telephone (work hours) |  |
| Postal Address |  |
| ABN |  |
| Name of Project *(for which you are seeking mentorship)* |  |
| Are you seeking a scholarship? Yes / NoIf yes, please tick the appropriate box If yes, would you like to be considered for a fee-paying place in the Program if you are unsuccessful in accessing a scholarship.  Yes / No  |  Traditional Owner/ Aboriginal community member Landcare/ Community based organization RBMS Scholarship*RBMS scholarship applicants, please note specific questions and conditions within this form.* |

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| Why do you want to be mentored? *What you hope to gain both personally and professionally by being mentored* |
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| describe your waterway management project*Please describe the project you wish to be mentored with. Please provide information about its location, a brief history or context, key challenges and perceived timeframe. Note that most successful partnerships have been based on a project that is both flexible in its delivery, and for which the mentee has a large degree of autonomy. The project can be developed with the mentor once the application starts, if so, please provide the general scope of your proposed project (e.g. native fish protection, environmental water, riparian restoration, wastewater treatment)* |
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| explain the current status of your project*What progress been made with this project to date? Are there significant risks to this project that will prevent it from going ahead (e.g. project not funded, permissions/permits/licencing unlikely to be granted etc.)? Does your organisation support this project and, if so, in what ways?* |
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| what ASPECTS OF THIS project WOULD YOU LIKE HELP FROM YOUR MENTOR WITH? |
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| what skills/experience would you like your mentor to have? |
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| **IF NOT A CATCHMENT MANAGEMENT AUTHORITY,** please describe your organisation and the role it plays in waterway management  |
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| IS THERE Any PARTICULAR ORGANISATION/person THAT YOU WOULD LIKE AS A MENTOR  YES / NO*(The Twinning Program team are happy to make contact with a group or organization that you think would benefit your project)* |
| *Organisation Name* |  |
| *Contact Name (if known)* |  |
| *Has contact been made with this group/person to date?* |  YES / NO |

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| describe how you would feel if you were successful in becoming part of the waterway management twinning program |
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Please provide the name and contact details for one referee to support you application

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| *Name* |  |
| *Organisation* |  |
| *Position* |  |
| *Email* |  |
| *Phone* |  |

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| How did you find out about the waterway management twinning program? Former participant Manager Twinning is Winning Website Newsletter – which one? ……………………………………………… Conference – which one? ……………………………………………… Other, please specify …………………………………………………….. |

**FOR RBMS SCHOLARSHIP APPLICANTS ONLY** Please respond to the following two questions

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| HOW DO YOU PROPOSE TO DISSEMINATE THE KNOWLEDGE GAINED FROM THE TWINNING PROGRAM TO the rbms and WIDER INDUSTRY |
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| WHY SHOULD RBMS SUPPORT YOUR PARTICIPATION IN THE PROGRAM? |
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## terms and conditions

1. The Waterway Management Twinning Program focuses on Victorian waterway professionals and they will be given preference over applications from other States.  Other than scholarship positions, priority will be given to staff members of Catchment Management Authorities and projects that implement the [Water for Victoria](https://www.water.vic.gov.au/water-for-victoria) and the Victorian [Regional Riparian Action Plan.](http://delwp.vic.gov.au/water/rivers%2C-estuaries-and-wetlands/regional-riparian-action-plan) Waterway professionals from other States are welcome to apply if their organisation is prepared to fully fund all their travel, accommodation and program costs ($6000 gst exclusive).”
2. Successful applicants must attend all whole-of-group workshops to be held in regional Victoria and will present on their project. Dates of the three workshops in 2019 are tentatively:
	* 26 - 28 March
	* 4 - 5 June
	* 29 October
3. Successful mentees will host their mentor at least once through the Twinning period, allowing time and resourcing, as to enable the mentor to properly understand the project (e.g. site visits, access to resources etc).
4. It is preferred that successful mentees will visit their mentor’s region at least once through the Twinning period.
5. Non-scholarship mentee places require a commitment of $6000 (GST excl.) by the mentee’s organisation. Of this amount, $4000 is required as payment to Glenelg Hopkins CMA before your participation in the program is secured. An invoice will be sent once participants have been selected. The funding is to be used primarily for travel and accommodation costs between the two regions and is split as follows:
	* $2000 is kept by the Program administrators to fund workshop costs including venue hire, food and accommodation. Note it does not include the purchase of beverages or travel to and from the workshop location. These costs should come out of the participating organisation’s travel funds, see below.
	* $2000 will be passed from GHCMA to the mentor for costs associated with travel to and from the workshop and mentee’s location and any other costs relevant to the project.
	* $2000 to be retained by the mentee in a dedicated account to cover any costs associated with the mentee travelling to and from the workshop and additionally travel and accommodation costs associated with visiting the mentor’s location and any other costs relevant to the project.

Expenditure on non-travel related items may be done with prior approval from Program administrators and will be planned within the mentor/mentee agreement.

1. It is expected that program participants provide some in-kind contribution to the program, primarily in the form of their time.
2. Successful applicants will provide reporting on the nature and outcomes of the Twinning partnership including any in-kind contribution.
3. Successful applicants’ organisation must hold an ABN.
4. For RBMS scholarship applicants only:
	1. Applicant must have been an RBMS member on 1 November 2018
	2. Applicant must be employed (part-time or full-time) in the waterway management sector for the duration of the 2018 program
	3. Applicant must agree to implement (the RBMS endorsed) components of their proposed knowledge dissemination approach.

 I have read the Terms and Conditions and Entry Guidelines and accept the obligations associated with applying as a mentee for the Victorian River Management Twinning Program. I am a duly authorised representative of the nominated organisation.

APPLICANT’S SIGNATURE

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| *Signature* |  |
| *Name* |  |
| *Position* |  |
| *Date* |  |

APPLICANT’S MANAGER’S SIGNATURE (IF A MANAGER EXISTS)

|  |  |
| --- | --- |
| *Signature* |  |
| *Name* |  |
| *Position* |  |
| *Phone* |  |
| *Email* |  |
| *Date* |  |

**Completed forms must be returned to Jan Barton** j.barton@ghcma.vic.gov.au **by COB Monday October 15 2018. Please contact Jan (03) 5571 2345 with any queries relating to the program or its application process.**