

**WATERWAY MANAGEMENT TWINNING PROGRAM 2020
APPLICATION FORM – MENTOR**

'We make a living by what we get, we make a life by what we give'

Winston Churchill

CONTACT DETAILS	
Name	
Group or Organisation	
Role	
Email	
Telephone (work hours)	
Postal Address	
ABN	
WHY DO YOU WANT TO BE A MENTOR?	
<u>IF NOT A CATCHMENT MANAGEMENT AUTHORITY</u>, please describe your organisation and the role it plays in waterway management	

OUTLINE YOUR SKILLS AND INTERESTS *Describe your involvement in waterway management and the skills and experience you bring to the role of mentor. Please provide a couple of examples of projects or events you have been responsible for managing and provide information about the context, opportunities, personal and professional outcomes achieved.*

DESCRIBE AN "A-HA" MOMENT THAT YOU HAVE HAD IN YOUR PROFESSIONAL LIFE

IS THERE ANY PARTICULAR ORGANISATION FROM WHICH YOU WOULD LIKE A MENTEE YES / NO <i>(The Waterway Management Twinning Program team is happy to make contact with a group or organization that you think you could benefit)</i>	
<i>Organisation Name</i>	
<i>Contact Name</i>	
<i>Has contact been made with this group/person to date?</i>	YES / NO

<p>HOW DID YOU FIND OUT ABOUT THE WATERWAY MANAGEMENT TWINNING PROGRAM?</p> <p>Former participant</p> <p>Manager</p> <p>Twinning is Winning Website</p> <p>Newsletter – which one?</p> <p>Conference – which one?</p> <p>Other, please specify.....</p>

Please provide the name and contact details for one referee to support you application

<i>Name</i>	
<i>Organisation</i>	
<i>Position</i>	
<i>Email</i>	
<i>Phone</i>	

TERMS AND CONDITIONS

1. The Waterway Management Twinning Program focuses on Victorian waterway professionals and they will be given preference over applications from other States. Other than scholarship positions, priority will be given to staff members of Catchment Management Authorities and projects that implement the [Water for Victoria](#) and the Victorian [Regional Riparian Action Plan](#). Waterway professionals from other States are welcome to apply if their organisation is prepared to fully fund all their travel, accommodation and program costs (\$6000 GST exclusive)."
2. Successful applicants must attend **all whole-of-group workshops** to be held in regional Victoria and will present on their project. Dates of the three workshops in 2020 are:
 - a. **25-27 February**
 - b. **2-3 June**
 - c. **27 October**
 - Mentors will be hosted by their mentees at least once through the Twinning period, allowing time and resourcing, as to enable the mentor to properly understand the project (e.g. site visits, access to resources etc).
 - It is recommended that mentees visit their mentor’s region at least once through the Twinning period.

- The non-scholarship mentee's organisation is required to provide \$6000 funding to be used primarily for travel and accommodation costs over the life of the program. This amount is split as follows:
 - \$2000 is kept by the GHCMA Program administrators to fund workshop costs including venue hire, food and accommodation. Note, this does not include the purchase of beverages, or travel to and from the workshop location. These costs should come out of the participating organisation's travel funds, see below.
 - \$2000 will be passed from GHCMA Program administrators to the mentor for costs associated with travel to and from the workshop, and to and from the mentee's location, as well as any other costs relevant to the project.
 - \$2000 to be retained by the mentee in a dedicated account to cover any costs associated with the mentee travelling to and from the workshop, or to and from the mentor's location, as well as any other costs relevant to the project.

Expenditure on non-travel related items may be done with prior approval from GHCMA Program administrators and will be outlined within the mentor/mentee agreement.

3. It is expected that mentors provide in-kind contribution to the program, primarily in the form of their time. This time should be sufficient to make meaningful input to their mentee's project as well as attending the three Program workshops.
4. Successful applicants will provide reporting on the nature and outcomes of the Twinning partnership, including any in-kind contribution.
5. Successful applicant's organisations must hold an ABN.

I have read the Terms and Conditions and Entry Guidelines and accept the obligations associated with applying as a mentor for the Waterway Management Twinning Program. I am a duly authorised representative of the nominated organisation.

APPLICANT'S SIGNATURE

<i>Signature</i>	
<i>Name</i>	
<i>Position</i>	
<i>Date</i>	

APPLICANT'S MANAGER'S SIGNATURE (IF A MANAGER EXISTS)

<i>Signature</i>	
<i>Name</i>	
<i>Position</i>	
<i>Email</i>	
<i>Date</i>	

Completed forms must be returned to Jan Barton j.barton@ghcma.vic.gov.au by COB Monday October 21st 2019. Please contact Jan (03) 5571 2345 with any queries relating to the program or its application process